

## Cyber Security Internship

### Position Overview:

We are seeking a motivated and detail-oriented Cyber Security Intern to join our team. This role will involve supporting the security of our online tutoring sessions and safeguarding sensitive data. This internship is an excellent opportunity to gain practical experience in cybersecurity while contributing to the success of a meaningful educational program.

### Key Responsibilities:

- **Background Checks:** Conduct background checks on tutors and staff to ensure a secure environment for students.
- **Security Awareness:** Assist in creating and delivering security awareness training for employees and volunteers.
- **Policy Development:** Help in the development, implementation, and ongoing maintenance of security policies, procedures, and standards.
- **Compliance Audits:** Perform audits to assess adherence to security policies, as well as regulatory requirements like GDPR, FERPA, and COPPA.
- **Risk Assessment:** Identify and evaluate security risks, documenting potential impacts and recommending solutions.
- **Risk Mitigation:** Propose strategies to mitigate risks and improve overall security posture.
- **Documentation:** Update and maintain documentation for security protocols, incident reports, and compliance measures.
- **Continuous Learning:** Stay informed on emerging cybersecurity threats, trends, and best practices.
- **Volunteer Monitoring:** Monitor volunteer conduct to ensure adherence to company policies and safe interactions with students in virtual environments.

### Qualifications:

- Currently pursuing or recently graduated with a degree in Cyber Security, Information Technology, or a related field.
- Solid understanding of cybersecurity principles, tools, and technologies.
- Familiarity with privacy regulations (GDPR, FERPA, COPPA) is a plus.
- Strong problem-solving and analytical abilities.
- Excellent written and verbal communication skills.
- Ability to work independently as well as collaboratively in a team.
- Strong organizational skills and keen attention to detail.
- Experience with Zoom and online collaboration tools is beneficial.

### Benefits:

- Gain hands-on cybersecurity experience in an educational setting.
- Work remotely with flexible hours.

- Contribute to a cause that positively impacts students' educational experiences.
- Receive mentorship and support from seasoned professionals.
- Potential for a letter of recommendation upon successful completion of the internship.

This internship offers a valuable opportunity to gain hands-on experience in Cyber Security while contributing to a meaningful cause. If you're eager to learn and make an impact, we encourage you to apply!